



The Institution of Engineers, Malaysia

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30TH ANNUAL GENERAL MEETING

To all Members of the Civil and Structural Engineering Technical Division, IEM

Notice is hereby given that the **30th Annual General Meeting of the Civil and Structural Engineering Technical Division, IEM** will be held on **23 July 2016 (Saturday)** at **11.00 a.m.** at the **Auditorium Tan Sri Prof. Chin Fung Kee, 3rd Floor, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

A G E N D A

1. Opening Address by the Chairman of the Division of Session 2015/2016.
2. Confirmation of the Minutes of the 29th Annual General Meeting held on 11 July 2015.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2015/2016.
5. To receive and adopt the Financial Statement for the year ended 31 December 2015.
6. Election of the New Office Bearers for Session 2016/2017.
7. Address by the Chairman of Session 2016/2017.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Hooi Wing Chuen
Chairman
Civil and Structural Engineering Technical Division, IEM

BEM Approved CPD/PDP
Hours: 2
REF: IEM16/HQ/219/AGM

(Note: The AGM would be held in conjunction with a Pre AGM Talk starting at 9.00 a.m. at Wisma IEM, PJ)

DONATIONS TO IEM NEW BUILDING

**Members are urged to consider donating generously towards the IEM Building Fund.
All contributions are deeply appreciated.**

CPD HOURS CONFIRMATION

Member name :

Membership no:

Signature:

Date: